

Civil Service Commission

1055 MONTEREY STREET, SUITE D-250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ 805.781.5959

San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday October 25, 2017 @ 9:00 A.M.
1055 Monterey Street, Suite D-271 San Luis Obispo, CA



MEMBERS OF THE COMMISSION
President Robert Bergman
Vice President Erwin Ohannesian
Erica A. Stewart
Jeannie Nix
Jed Nicholson

Present: President Bergman, Vice President Ohannesian, Commissioner Stewart, Commissioner Nix,

Staff: Commission Secretary, Tami Douglas-Schatz; Commission Clerk, Alisa Scantlin,

Counsel: County Counsel, Nina Negranti; County Counsel, Rita Neal

Absent: Commissioner Nicholson; Commission Outside Counsel, Steve Simas

1. Call to Order / Flag Salute / Roll Call

President Bergman called the meeting to order at 9:00 AM and led the flag salute. Roll was called.

2. Public Comment Period

President Bergman asked for public comment. Seeing none, he closed the public comment period.

3. Minutes

a. President Bergman asked for any amendments to the September 27, 2017 meeting minutes. Seeing none, he asked for a motion to approve. Commissioner Nix made the motion to approve. Vice President Ohannesian seconded the motion. Motion passed. 4-0-1.

4. Presentation: Minimum Qualifications - Legal Considerations, Best Practices and Philosophy

Commission Secretary, Tami Douglas-Schatz introduced the presenter, Human Resources Analyst for Compensation and Classification, Mark Zeltmann. Mr. Zeltmann presented on the legal considerations, best practices, and philosophy used in determining minimum qualifications.

5. Recommendation to begin the meet and confer process for proposed rule changes

Tami Douglas-Schatz introduced this item, and requested that the Commission approve moving forward with the meet and confer process. Ms. Douglas-Schatz then introduced Human Resources Analyst Mark McKibben, to present initial proposals. After the presentation of the item, President Bergman asked for Public Comment. Seeing none, he opened questioning to the Commissioners. Commissioners provided input on revisions to Rules 13.05, 11.03, and 12.05. County Counsel, Rita Neal provided an answer for questioning related a rule. Seeing no further questions from Commissioners, President Bergman asked the Commissioners on the Rule Change Committee, Jeannie Nix, and Erwin Ohannesian, if they saw any reason to delay the start of the meet and confer process. Seeing none, President Bergman asked County Counsel, Rita Neal, who from County Counsel will be appointed to attend Closed Session Meetings for the Rule

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Changes. Ms. Neal agreed to follow up with Tami Douglas-Schatz, as well as the Commission with the answer. President Bergman asked for a motion to recommend that the Human Resources department begin the meet and confer process for proposed rule changes. Commissioner Nix made the requested motion. Commissioner Stewart seconded the motion. Motion passed 4-0-1.

6. Commission Calendar Dates for 2018

President Bergman asked for public comment on this item. Seeing none, he requested Commission comments. Seeing none, the President requested a motion to approve the calendar dates for 2018. Vice President Ohannesian made the motion to approve. Commissioner Stewart seconded the motion. The motion passed 4-0-1.

7. Reports

Commission President – No report.

Commission Counsel – No report.

Commission Secretary – Commission Secretary, Tami Douglas-Schatz provided a reminder that a hearing before the Commission was approaching on November 6, and 7, 2017.

8. Adjournment

President Bergman adjourned the meeting.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*